



INGOTSE HIGH SCHOOL

P.O. BOX 332-50100, KAKAMEGA, 0722241754 / 0733 753660

Email: ingotsehighschool@gmail.com / ingotsehighschool@yahoo.com.

IHS/ADM/2018

Our Ref:.....

Date

To:

FULL NAME:.....

INDEX NUMBER.....KCPE MARK.....

THROUGH
THE HEAD TEACHER
PRIMARY SCHOOL.....
P.O. Box

Dear Student,

RE: ADMISSION LETTER 2018.

I am pleased to inform you that you have been selected to join Ingotse High School in Form ONE on 9th January 2018 at 8.00 am. accompanied by your parent/guardian. You will only be admitted on full payment of 1st term's fee installment of Kshs.20,300 by either Posta Pay, Banker's cheque payable to Ingotse High School or deposit on our school accounts.

Kindly note that the school shall **NOT** accept **cash money** or **personal cheques**. Attached, please, find our school fees schedule / structure for 2018.

ESSENTIAL REQUIREMENTS FOR EVERY STUDENT.

1. A good lockable box and two padlocks.
2. A new mattress (provided at school for uniformity at Kshs.2,000)
3. 2 blankets.
4. A treated mosquito net.
5. 1 stainless plate, a mug, a spoon and a fork (not plastic).
6. A basin (medium, plastic)
7. Slippers and rubber shoes for games.
8. Black, Bata laced leather shoes and brush. (Not platforms/suede/designer shoes)

9. A photocopy of birth certificate, a school leaving certificate and a letter from your previous school duly signed certifying your KCPE results.
10. Enough toiletries to last a term i.e. cakes of bathing soap, rolls of tissue paper, shoe polish, tooth paste, Omo, Bar soap, Body oil
11. Bring Kshs. 300/= for the school ID.
12. A Spotlight - Rechargeable spotlight.
13. Golden Bells Hymn Book.
14. All students to pay Kshs.200 for branding their items.
15. A new sizeable towel for bathing.
16. Underpants (5)
17. Vests - white in colour (4)

Yours faithfully,

Wycliffe. N. Kiveu
PRINCIPAL/SECRETARY B.O.M/P.T.A.
INGOTSE HIGH SCHOOL

Additional Information

I. Kindly bring the following items:

- A. 1 Graph exercise Book (48 pages) for evaluation monitoring
- B. 1 Ream of printing papers
- C. 3 spring files for official student use for documentation
- D. Oxford Advance Learner's Dictionary (9th Edition), Kamusi Kuu ya Kiswahili by Longhorn, Oxford Geometrical set, KNEC Mathematical Table (latest Edition 2017 /2018), enough pens, a Revised standard version Bible and PEAK Secondary school Atlas by E.A.P
- E. 15 exercise books 200 pages for student use.

II. Uniform (To be purchased in school for uniformity as follows: - (supplier)

Games Kit	@ Ksh 850.00
2 long trouser (Navy blue)	@ Ksh.1700.00
1 White long sleeved shirt with a badge	@ Ksh.600.00
1 white short sleeved shirt with a badge	@ Kshs.450.00
1 Slip over (wind breaker) Navy blue with a badge	@ Kshs.950.00
1 long sleeved navy blue sweater	@ Kshs.900.00
1 Navy blue school tie with a badge	@ Kshs.200.00
2 pairs of socks (grey / white / blue stripped)	@ Kshs.400.00
A pair of bed sheets	@ Kshs.800.00
1 bed cover (sky blue)	@ Kshs.1000.00

Wycliffe. N. Kiveu

PRINCIPAL/SECRETARY B.O.M/P.T.A.

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Our Ref:..... IHS/FEES/2018

Date_____ 24/11/2017

RE: FEES STRUCTURE FOR THE YEAR 2018

NO.	VOTE-HEAD	GOVT. SUBSIDY	PARENTS FEES			TOTAL (KSHS)
			TERM I (KSHS)	TERMII (KSHS)	TERM III (KSHS)	
1.	TUITION	4,792	=	=	=	=
2.	BES	-	13,700	8,220	5,465	27,385
3.	RMI	1,886	1,200	720	480	2,400
4.	LTT	1,833	325	195	130	650
5.	ADMIN	1,572	925	555	370	1,850
6.	EWC	3,151	2,450	1,470	980	4,900
7.	MEDICAL	1,999	=	=	=	=
8.	ACTIVITY	1,256	150	=	=	150
9.	P/EMOL	5,755	1,550	930	620	3,100
	TOTAL	22,244	20,300	12,090	8,045	40,435

N/B:

- All fees to be deposited on the school Account No. 1101739126 – INGOTSE HIGH SCHOOL at KCB – KAKAMEGA BRANCH.
- STRICTLY NO CASH WILL BE ACCEPTED IN SCHOOL.

WYCLIFFE N. KIVEU
PRINCIPAL/SECRETARY BOM/PTA.

C.C. The CDE – Kakamega County
 The TSC Director Kakamega County
 The Sub-County Director of Education - Navakholo
 All BOM members
 All PTA member

(Government) Hospital

ROAD MAP TO INGOTSE HIGH SCHOOL

